



# November 2025 Mayor's Memorandum

Prepared for Bryant City Council

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# MAYOR'S MEMORANDUM

TO: Bryant City Council  
FROM: Mayor Chris Treat  
DATE: November 13, 2025  
RE: Mayor's Memorandum, November 2025

Good afternoon Council,

As we approach December and finalize our 2026 budget, I want to highlight a few key points regarding our largest investment: payroll. Our employees are not only our biggest financial commitment, but also our most crucial resource for serving our residents. The quality of service we provide to the citizens of Bryant directly correlates with the caliber of our city employees, and I am incredibly proud of our team. It's a joy to work with them every day, and I know they are all focused on giving their best effort, especially when responding to resident concerns and desires.

We face some challenges in team building. Our continued growth is a blessing, but it constantly creates tension between our current state and our future aspirations. This generates daily stressors as we explore ways to scale our team to provide excellent service. One step we've taken is to centralize purchasing through the finance department.

2026 appears to be a year of financial uncertainty, leading us to be very cautious in both our revenue projections and budgeting. We have not included a cost-of-living increase or some of the step-and-grade increases I had hoped for in 2026. We will monitor our revenue and spending, and hopefully, we can add these important adjustments mid-year 2026.

That being said, we will continue to focus on what I believe keeps us competitive in the market. First, a work culture that is open to change, supportive of employees and their families, and encourages a good work-life balance. High work turnover is extremely expensive, so rewarding excellent team members and doing everything we can to retain them long-term saves the city money and provides

better service for our residents. One way our team, especially our department heads, has excelled is by providing our front-line staff with the best equipment and support as they perform the city's essential work.

I constantly consider what Bryant will look like when we reach 30,000 residents. There will need to be tweaks and changes to our organizational chart along the way, and sometimes major restructures. I plan on bringing you some restructure proposals in the coming year. We are also working on policy changes that we believe will make us more efficient and provide clear guidance for day-to-day operations. We are considering and researching other best practices that encourage a strong work ethic and reward talent. I want you to know that I've spent a lot of time thinking about this and want to ensure we are doing everything we can to build the best possible team for the residents of Bryant.

*Chris Treat*

Mayor

# DECEMBER 2025

## PUBLIC MEETING SCHEDULE

### **Water/Sewer Advisory Committee Meeting**

Tuesday, December 2nd | 6:00 PM  
Boswell Municipal Complex | 210 SW 3rd St.

### **It's a Wonderful Bryant! Tree Lighting Ceremony**

Thursday, December 4th | 5:00 PM  
Mills Park | 1003 Mills Park Rd.

### **Planning Commission Meeting**

Monday, December 8th | 6:00 PM  
Boswell Municipal Complex | 210 SW 3rd St.

### **Parks Committee Meeting**

Tuesday, December 9th | 6:00 PM  
Parks Administration Office | 6401 Boone Rd.

### **Community Engagement Committee Meeting**

Monday, December 15th | 6:00 PM  
City Hall Conference Room | 210 SW 3rd St.

### **City Council Meeting**

Tuesday, December 16th | 6:00 PM  
Boswell Municipal Complex | 210 SW 3rd St.

### **Development & Review Committee Meeting**

Thursday, December 18th | 9:00 AM  
City Hall Conference Room | 210 SW 3rd St.

### **City Offices Closed**

December 24-26th

### **Development & Review Committee Meeting**

Wednesday, December 31st | 9:00 AM  
City Hall Conference Room | 210 SW 3rd St.

### **City Offices Closed**

Thursday, January 1st

# COUNCIL REQUEST STATUS REPORT

REQUEST DATE	ADDRESS	ITEM	COUNCIL MEMBER	ASSIGNED TO	STATUS	EXPECTED COMPLETION DATE
4/10/2024	Meadowlake	Flooding in yards; complaints of water smelling bad from tap	Lisa Meyer	Tim Fournier	On hold	Looking at drainage solutions; nothing is bad about the water
4/19/2024	508 SW 4th St	House caught fire but hasn't been torn down	Rob Roedel	Code	In Progress	Code is keeping tabs on them
7/2/2024	Lincoln Ave	Houses burnt/in disrepair		Code	In Progress	Houses being demoed & cleaned up
7/31/2024	2400 Block Raintree	Perpetual pothole	Lisa Meyer	Tim Fournier	On Hold	Road needs complete repair
9/30/2024	Kings Crossing	HAWK crossing signals in the Kings Crossing neighborhood or similar highlighted signs; cars race down Henry while children are outside and run the existing stop signs. Several resident concerns	Lisa Meyer	Tim Fournier	On Hold	
4/6/2025	Intersection of Timbercreek/ Raymar	Drain culvert covered by asphalt, 95% closed and no longer works causing water to come onto the road	Lisa Meyer	Tim Fournier	On Hold	

# MAJOR PROJECT INVENTORY

DEPT	DESCRIPTION	BID AWARD DATE	ENGINEER	CONTRACTOR	START DATE	COMPLETION DATE	% COMPLETED	FUNDING SOURCE	ON BUDGET?
PW Streets	Bryant Parkway	May 24, 2022	Garver	McGeorge		Substantial completion July 8, 2024	100%	Grants and Bonds	Yes
PW Streets	Bryant Parkway Lighting Raymar overpass to Shobe intersection	May 2022		InLine	March 2025		75%	Bond	Yes
PW Streets	Bryant Parkway Connector to County Road 1 Design		Garver			Dec. 2024	30%	Street Fund	Elected not to do project as Parkway is functioning as intended.
PW Streets	Hillfarm Signal Battery Backup/PTZ Camera		InLine	InLine		Dec. 2024	100%	Street Fund	
PW Streets	RRFB Street Crossing Signals 6 of 15	April 1, 2024	InLine	InLine		Dec. 2024	85%	Street Fund	Yes - Kings Crossing needs some sidewalk & design work, which is in process.
PW Streets	3 Radar Speed Signs			In House	July 2025	July 2025	100%	Street Fund	
PW Streets	Street Widening & Maintenance Master Plan Phase 1 of 4	June 2024	Garnat/Volkert		July 2025	Dec. 2026	25%	Street Fund	
PW Streets	Tanko Lighting Review (review billing from Entergy and First Electric)	July 2025		Tank	July 2025		100%	FREE	

DEPT	DESCRIPTION	BID AWARD DATE	ENGINEER	CONTRACTOR	START DATE	COMPLETION DATE	% COMPLETED	FUNDING SOURCE	ON BUDGET?
PW Streets	Lowry Lane Repair			In House	Aug 2025	Aug. 2025	0%	Street Fund	
PW Stormwater	Stillman Loop Drainage Construction Phase 1	October 2024	Garnat	Valadez	Feb 2025		100%	Stormwater Fund (ARPA)	Yes
PW Stormwater	Stillman Loop Drainage Construction Phase 2	October 2024	Garnat	Redstone			75%	Stormwater Fund (ARPA)	Yes
PW Stormwater	Stillman Loop Drainage Design Phase 3		Garnat Engineering				100%		Yes
PW Stormwater	Stillman Loop Construction Phase 3	November 2024	Garnat	HW Tucker	July 2025		5%	Stormwater Fund (ARPA)	Yes
PW Stormwater	SW Capital Drainage Master Plan Phase 2	January 2022	Garver			June 1, 2024	90%	Street/ Stormwater Fund	No*
PW Stormwater	Utility Fee Feasibility Study	January 2023	RJN/Wildan			July 30, 2024	100%	Street/ Stormwater Fund	Yes
PW Stormwater	Stivers Drainage Design		DCI		May 2024	January 23, 2025	100%	Stormwater Fund	Yes
PW Stormwater	Lacross Drainage Construction		DCI	In-House	Dec 2024	January 2025	100%	Streets/ Stormwater	Yes
PW Stormwater	Dogwood Phase 3B Drainage Design	January 2025	Garnat	In House	Jan. 2025	March 2025	100%	Streets/ Stormwater	Yes

DEPT	DESCRIPTION	BID AWARD DATE	ENGINEER	CONTRACTOR	START DATE	COMPLETION DATE	% COMPLETED	FUNDING SOURCE	ON BUDGET?
PW Stormwater	Dogwood Phase 3 Drainage Construction	Sep 2025	Garnat	In House	Sep 2025	Oct 2025	0%	Streets/ Stormwater	Yes
PW Wastewater	Springhill 18" Gravity Sewer Main Design Phase		McClelland		Nov 2019	Construction estimated January 2026	95%	WW Fund/ ANRC	Yes
PW Wastewater	Lea Circle 24" Parallel Sewer Gravity Main Construction		Crist	Diamond	April 2025		50%		Yes
PW Wastewater	Pipe Bursting (projects below)			In House		Continuous	Continuous	WW Capital Fund	Yes
	NE 3rd 1000'			In House			100%		
	NE 2nd 1000'			In House			100%		
	Sage Creek Trunk Line 3700' 12" Line			In House			95%		
	SW 2nd St Trunk 1300' (to be continued after water infra repairs)			In House			0%		
	S Spruce to S Oak 2820'			In House			100%		
	LS5 ROW trunk upgrade (18"-24" replace 6 MH) 1300'			In House			50%		

DEPT	DESCRIPTION	BID AWARD DATE	ENGINEER	CONTRACTOR	START DATE	COMPLETION DATE	% COMPLETED	FUNDING SOURCE	ON BUDGET?
	Midland Trunk 900' of 24" & 800' of 18" also replace 9 MH05			In House			0%		
PW Wastewater	Wastewater Master Plan	October 2023	Crist			12/1/2024	100%	WW Impact Fee Fund	Yes
PW Wastewater	LS 20 FM Relocate Design Phase		Crist			8/15/2024	50%	WW Capital Fund	Yes - on hold
PW Wastewater	Suncrest Sewer and Pool Replacement	February 2023		Diamond Pools		Aug 2024	99%	WW Professional Services	No
PW Wastewater	LS 5 Design	11/2024	Hawkins and Wier	Trinnex/LeadCast	Nov 2024	Dec 2026	10%	WW ARPA \$1.1 M	Yes
PW Wastewater	EQ Basin Micro Organism Study			Adc. Micro. Solutions	Aug 2025	Sep 2025	100%	WW Fund	Yes
PW Water	South Pressure Plain Water Line & Tank Design	11/2024	Crist		Nov 2024	Dec 2026	5%	W ARPA \$900K	Yes
PW Water	SE 1st Airport Fire Loop			In House	Sep 2025	Oct 2025	0%	W Fund	Yes
PW Water	Meter Replacement	December 2022	Metron/Rural Water				95%	ARPA/W/WW Fund (ANRC June)	Yes
PW Water/Wastewater	Rate Study/Impact Fee Study RFP	May 24, 2024		WillDan		3/31/2025	50%	W/WW Funds	Yes
PW Water/Wastewater	Highway 5 Widening Utility Relocates Design		Garnat Engineering			2026	5%	W/WW Funds	Yes

DEPT	DESCRIPTION	BID AWARD DATE	ENGINEER	CONTRACTOR	START DATE	COMPLETION DATE	% COMPLETED	FUNDING SOURCE	ON BUDGET?
PW	Saline Regional Public Water Authority Design Phase		Crist			2030	1% (Design Phase)	ANRC/ ARPA (will likely need bridge loan)	Yes
Parks	Mills/Alcoa Connector Trail Overlay	2021	McClelland		Fall 2025	Fall 2025	1% (Design Phase)	GF Savings/ Metroplan TAP Grant	Yes
Parks	Pool Dehumidifier Replacement, High Velocity Fans	January 2025	N/A		August 2025	September 2025	5% (Old Unit Removed)	Amend 78	Yes
Parks	Midland/Hilldale Connector Trail		Garver				1% (Design Phase)	GF Savings/ Metroplan STBG Grant	Yes
Parks	Debswood/Evans Loop Connector Trail						1% (Design Phase)	GF Savings/ ARDOT TAP Grant	Yes

# DIRECTOR'S REPORT: ANIMAL CONTROL

## **Our 9,000th Rescue, Shelter Appreciation Week, and Home for the Holidays**

As the end of 2025 approaches, we reached a milestone: our 9,000th rescued animal was adopted. Harry, a sweet and scared little Lhasa Apso mix was picked up after being abandoned in a Bryant neighborhood, along with three other dogs. Sadly, two of the dogs were hit by cars and didn't survive, but Harry and his brother, Harrison, who I picked up earlier the same day, were both safely rescued. Poor Harry and Harrison were both in rough shape: matted with dirty fur, infections that had both running high fevers and poor little Harry was afraid of his own shadow. After a visit with the veterinarian, both pups had everything they needed to begin the recovery process. Luckily, both rebounded quickly, and after getting groomed, medicated baths, and lots of meds and love from the shelter staff, they both found loving homes once they were cleared for neuter and adoption.

It is hard to believe these two photos are the same dog! Harry is just one example of the work we do every day, 365 days a year.

Which brings me to Shelter Appreciation Week! Our shelter staff, which consists of three full-time Animal Care Technicians, provide care to the hundreds of animals we bring in each year, while also answering phones, working our front desk, and handling our fostering and volunteering programs. If you see one of our ACTs this month, please thank them for the valuable service they provide to our community. We are no-kill because of these amazing individuals.

Home for the Holidays is upon us! This is a fostering program to get the animals out of the shelter over the long holiday weekends of Thanksgiving and Christmas. This not only lightens the load for our staff that are working the holidays, but also gives the animals a much-needed break from shelter life. Many H4TH hoster families decide to adopt their foster pet - a win-win for all!

To learn more about adoptable animals in Bryant or how you can help, visit our Facebook

page or [www.cityofbryant.com](http://www.cityofbryant.com) and click on Animal Control > How to Help, or reach out to the shelter at 501-943-0489 or [animalcontrol@cityofbryant.com](mailto:animalcontrol@cityofbryant.com) to learn more. To apply for Home for the Holidays, visit the Shelter's Facebook page.

### **Monthly Review:**

#### **Shelter/Field Services Statistics - October 2025**

- Animals in: 75
- Reunited: 20
- Transferred: 4
- Adopted: 34
- Trap/Neuter/Return in Field: 4
- Number of ACO Activities: 573

### **Successes:**

- Our overall save rate increased slightly to 92.6%
- We have a new part-time ACT that should be starting soon!

### **Challenges:**

- Filling our open ACO positions continues to be a challenge, and right now, we also have one PT Animal Care Technician position open

### **Coming Up:**

- November 15: Heart of Bryant Block Party
- November 26-30: Home for the Holidays - Thanksgiving
- December 23-28: Home for the Holidays - Christmas

*Tricia Power*

Animal Control Director

# DIRECTOR'S REPORT: COMMUNICATIONS

As we move into the holiday season, it's important to pause and recognize the heart of Bryant's economy--our local businesses. From the family-owned restaurants that greet you by name to the shop owners who show up at every community event, these small businesses are the backbone of our city. They bring character to our neighborhoods, provide jobs for our residents, and help fund the very services that make Bryant a great place to live.

During this time of year, when spending naturally increases, choosing to shop local makes a real difference. Every purchase at a Bryant business--whether it's a cup of coffee, a holiday gift, or a service--keeps money circulating within our community. That support helps our small businesses weather economic challenges, grow stronger, and continue to invest right here at home.

The Bryant Chamber of Commerce continues to remind us that when we "buy local first," we're not just shopping--we're strengthening the fabric of our city. In Bryant, our success is shared, and our community thrives when we support the people and businesses who call it home.

*Jordan Reynolds*

Communications Manager

# DIRECTOR'S REPORT: FINANCE

Dear Citizens,

For the Finance Director's Report due on November 13, 2025, I plan to present four items at the November 18, 2025 City Council Meeting:

1. The regular Finance Report
2. Budget Adjustments
3. Bank Contract for 2025-2030
4. Budget Book for 2026 DRAFT

## **Financial Report (Preliminary)**

The October sales tax distribution from the State came in \$81,843 above October 2024 for the City's 3% tax share (net of the State's administration fee).

The City had budgeted to finish \$554,000 above 2024 levels, but as of now are \$104,397 below forecast for the full 3%.

When the October 31, 2025 Financial Report is published, please review the final page of the report. In particular, look at:

- Fund 002 (Sales Tax Fund)
- Fund 005 (Designated Tax Fund)

These two funds each represent 1% of the 3% sales tax, and the Fiscal Activity column will show how much below forecast we are.

Because of this shortfall, along with other factors, the General Fund (001) is currently using approximately \$470,597.93 from savings. I remain hopeful that, aside from Capital expenditures, the General Fund will break even by year-end.

Lastly, the final two pages of the report give details on paying off the Vac Truck for WW

early and saving a small amount of interest.

### **Budget Adjustments**

We are requesting an additional \$89,769.98 from General Fund savings and \$30,000 from Water savings to cover various overages and adjustments. See the listing and let me know if you have any specific questions.

### **New Bank Contract**

We are optimistic that this new contract will allow the city to continue to grow its reserves and provide the citizens with an excellent partner moving forward.

### **Budget Book for 2026 DRAFT**

This Budget Book is a labor of love for the Finance Department. Please read it as it contains a lot of great information, not just about the 2026 budget, but also other interesting items about your city.

The City continues to face challenges but also exciting opportunities as we plan for 2026 and beyond. I encourage all residents to stay engaged.

*Joy Black*

Finance Director



# HAPPY HALLOWEEN

## DIRECTOR'S REPORT



October 31, 2025

### Monthly Incident Report for October 2025



Fire Calls: 10



EMS Calls: 213



Other Calls: 66



Inspections: 36

### Incidents by Month

MONTH	INCIDENTS	MONTH	INCIDENTS
January	319	July	291
February	275	August	305
March	324	September	263
April	307	October	289
May	312	November	
June	275	December	

### A Message from Chief Futch

The following information is to inform about the Fire Department's activities during the month of October:

- The Bryant Fire Department hosted several Fire Prevention Week activities. These activities included, cooking breakfast for 5 groups of students and their families (these students were the winners of the annual Fire Prevention Coloring Contest), presented Fire Prevention Programs to the K-3th grade students at each of the 5 elementary schools within the city limits of Bryant, and finally we ended the week with the First Responder's Festival.
- We had 2 of our new employees complete the Firefighter Standards course at the Arkansas Fire Academy. FF Stanley Oxner and FF Dyllan Tazelaar successfully completed this challenge and have received their Firefighter 1 & 2 certifications. Congratulations on this accomplishment, gentlemen!

- The Bryant Fire Department began accepting applications for our next hiring process. We will be accepting applications through November 12<sup>th</sup>. If you are interested in joining our team apply at [cityofbryant.com](http://cityofbryant.com).
- October marked the start of our newest employee. Probationary Firefighter Tyler Erwin has completed his orientation period and is set to begin EMT School at the Arkansas Fire Academy in January. Please join me in welcoming FF Erwin to the team.
- Conducted Promotional testing for the rank of engineer. We had 5 candidates challenge this process. Congratulations to Firefighters Chris Chandler and Ryan Rehbach for finishing this process in the top 2 positions. This achievement has earned them the promotion to the rank of Engineer.
- Last on my list to report for the month of October is our participation in a tabletop exercise that was held at Saline County OEM. The exercise focused on a scenario in which there was a dam failure within the county. Multiple agencies were involved in this exercise. These agencies included the Bryant Fire Department, Benton Fire Department, Saline County Sheriff's Department, Benton Police Department, Saline County OEM, and the Arkansas Natural Resource Commission. This event was very informative.

If there are any questions or comments please feel free to contact me.

Regards,



Brandon M. Futch  
Fire Chief  
Bryant Fire Department

# DIRECTOR'S REPORT: HUMAN RESOURCES

The City of Bryant continues to grow, and with that growth comes opportunity. We are currently accepting applications for several key positions across departments. The Director of Public Works position is open through November 14th, offering an opportunity for an experienced leader to oversee the City's essential services--streets, stormwater, water, and wastewater. The Animal Control Officer role remains open as well, providing an important frontline connection between the city and our community's animal welfare efforts.

Additionally, we are hiring for a Firefighter/EMT, with testing scheduled this month, and several Public Works Utility Worker positions remain available for those eager to serve their community through hands-on fieldwork. Each of these roles is critical to the daily operations that keep Bryant running smoothly.

Applications for all positions can be submitted through our website at [www.cityofbryant.com](http://www.cityofbryant.com). We encourage residents and qualified professionals alike to consider joining Team Bryant--a group of dedicated public servants who make a difference in our city every day.

*Charlotte Rue*

Human Resources Director

# DIRECTOR'S REPORT: PARKS & RECREATION

- The Parks Department sent four professionals to the Arkansas Recreation and Parks Association Annual Conference and Trade Show in Fort Smith on October 1-3. Kristin Robinson led an Aquatics Roundtable discussion at the event. For the 2025-2026 year, Kristin will be serving as Secretary on the ARPA Board and Keith Cox will be serving as Board Member At-Large.
- Bishop Park was the site for Fall Fest, hosted by the Greater Bryant Chamber of Commerce, on October 4 with approximately 2,300 people in attendance.
- Bishop Park Baseball Complex hosted a USSSA Baseball Tournament on October 5.
- Bishop Park hosted the Bryant High School Danny Westbrook Invitational Cross Country meet on October 7.
- Bishop Park Softball Complex hosted the USA Softball Fall State tournament on October 11.
- Bishop Park Baseball Complex hosted a 2D Sports baseball tournament on October 12.
- The Bryant High School Hornet Swim Team began practicing at the Bishop Park Aquatic Center on October 15.
- Hosted a Water Safety Instructor class with three professionals from the new Conway Community Center on October 19-26.
- Bishop Park Baseball and Softball Complex hosted a 2D Sports baseball tournament on October 25 & 26.
- Bishop Park hosted a City of Bryant employee luncheon on October 30. First Service Bank came out and grilled 240 burgers for city employees.
- Mills Park hosted the inaugural Jack-O-Lantern Jamboree Trunk or Treat and Pickleball tournament at Mills Park on October 30. The pickleball tournament sold out with 20 teams and was costume-themed. The Trunk or Treat had 20 vendors come out and serve candy to kids in our community. The event was very well attended and received positive feedback from vendors and attendees.

- The Center and Aquatic Center will be closed November 27-28 in observance of the Thanksgiving holiday.
- It's a Wonderful Bryant Tree and Trail Lighting Ceremony at Mills Park will take place on Thursday, December 4 at 5:00 PM.
- Registration is now open for the Ugly Christmas Spectacular Pickleball Tournament which will take place on Thursday, December 11 beginning at 5:30 PM at Mills Park. The entry fee for this tournament is two new-in-the-box toys per team. All toys will be donated to the Arkansas Children's Hospital for their Festival of Stars Toy Drive.
- Youth Volleyball is in season until November 8.
- Men's Basketball is in season until November 23.
- All three Fall Pickleball leagues at Bishop Park and Mills Park ended the week of October 20-24.
- Youth Basketball registration is open until November 3.
- The new Seresco Dehumidification system is fully operational on the Bishop Park Aquatics Center. We are still working with the contractor on a few items before final closeout.
- The new cover was installed on Mills Park Pool.
- The Splash Pad at Bishop Park has been winterized for the offseason. We are still working with the City Water Department to convert that to a flow-through system before next summer.
- Replaced the double doors going from the cafeteria to the playground at the Bryant Youth Association.
- Overseeded the following areas with perennial rye grass to achieve consistent growth year-round:
  - Campbell Lacrosse Field and Dog Park at Alcoa 40 Park
  - Baseball fields at Ashley Park

*Keith Cox*

Parks & Recreation Director

# DIRECTOR'S REPORT: PLANNING & DEVELOPMENT

During the month of September, the Planning and Development Department processed a total of 93 permit applications, of which 18 were new residential buildings. The department also issued nineteen (19) new business licenses and conducted 213 inspections.

The City of Bryant recently received two federal grants supporting public safety and wellness. The Bryant Fire Department was awarded \$363,636.36 through the Assistance to Firefighters Grant (AFG) to purchase 40 self-contained breathing apparatus (SCBA) units, enhancing firefighter safety in hazardous environments. The Bryant Police Department received \$193,750.00 through the Law Enforcement Mental Health and Wellness Act (LEMHWA) grant to hire a full-time mental health counselor for two years to support officers and their families and promote wellness within the department.

*Colton Leonard*

Interim Planning & Development Director



## Official Memorandum

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**Date:** November 3, 2025

**To:** Bryant City Council

**From:** Chief Carl Minden

**Re:** Monthly Review – October 2025

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**Number of Calls for Service – 3711**

**Accidents – 160**

**Business Alarms – 51**

**Residential Alarms – 25**

**Break and Enter – 1**

**Shoplifting – 14**

**911 Hang Ups – 86**

**Extra Patrols – 1985**

**Other Calls – 1389**

**Training Hours – 168**

**October 1, 2025 – First Responder Lunch at Pinecrest**  
**Bryant Walmart Cooked Breakfast for the PD**  
**Bryant Comprehensive Street Maintenance Plan**

**October 2, 2025 – Budget Meeting and Management Team Meeting**

**October 3, 2025 – Meeting w/ Amanda Herman to discuss BYA 5k on the Parkway**  
**Fall Fest at Bishop Park**

**October 6, 2025 – Police Officer Interviews**

**October 7, 2025 – Department Head Meeting**  
**Scam/Fraud Talk**  
**Budget Workshop Public Works**

**October 8, 2025 – Saline County Cares Meeting**

**October 9, 2025 – Interview with Bryant High School Media Students**

**October 11, 2025 – First Responder Event at Bryant Public Safety Dept.**

**October 14, 2025 – Budget Workshop**

**October 15, 2025 – Saline Co. Law Enforcement Agencies Meeting**  
**Special Olympics Unified Golf - Present Awards**

**October 16, 2025 – 911 Board Meeting**

**October 20, 2025 – Sign Center for Healing Hearts & Spirits MOU**  
**Bryant PD Training Tracker w/ Vector Solutions**

**October 21, 2025 – Agenda Review**

**October 23, 2025 – First Responder Luncheon**

**October 25, 2025 – Drug Take Back Event**

**October 27, 2025 – Pick up COPS Retreat parents to take to the airport**

**Fire and Police Meeting - Metroplan ESPC**

**Promotional Ceremony for Lt. Stracener and Sgt. Terry**

**October 28, 2025 – National First Responder Day Greet and Eat at**

**The Manor, Bryant City Council**

**October 29, 2025 – Hometown Hero Lunch and Saline WPV Better Together**

**Fall Fest at Park Place Church**

**October 30, 2025 – 911 Board Meeting**

**Employee Cookout**

**Fall Fest at Collegeville Elementary**

**October 31, 2025 – 911 Board Meeting - Budget Approval**

**BYA Board Meeting**

# DIRECTOR'S REPORT: PUBLIC WORKS

Public Works is finishing up the survey phase of the Comprehensive Street Maintenance & Widening Plan. Surveys launched in October and will continue through mid-November. Residents are encouraged to visit the City's website and complete the online surveys by November 16. Feedback from the community will help define new projects and identify existing issues that need attention. Visit [www.cityofbryant.com](http://www.cityofbryant.com) to take the surveys.

The Water Construction Division recently completed 3,600 lineal feet of sewer rehabilitation in the City's largest drainage basin. This upgrade enhances future capacity and reliability. The rehabilitated line connects to our largest lift station, which is currently under design for a full rebuild to further expand the City's sewer capacity.

Our internal Engineering team is also reviewing both short-term and long-term expansion options for the Wastewater Treatment Plant to ensure continued efficiency and growth readiness.

The rate analysis for the City's water and sewer systems has been completed. Staff is working with City Council to adopt the new rates for implementation in 2026.

The old structure at Sullivan and Reynolds Rd has been removed to prepare for the installation of a new water tower, modeled after the design of the Highway 5 tower. Construction is projected to begin in late 2026 or early 2027.

Public Works continues to prioritize infrastructure investments that support Bryant's growth and long-term sustainability.

*Ted Taylor*

Interim Public Works Director

# APPENDIX A



BRYANT  
Parks

October 2025  
Parks Committee Minutes

**Bryant Parks Committee Meeting**  
October 14, 2025 - 6:30 PM  
Boswell Municipal Complex - City Hall Court Room  
210 SW 3rd Street

**UNAPPROVED MINUTES**

**Call to Order** - Amanda Jolly at 6:30 PM

Committee Members Present - Amanda Jolly, Jennifer Benning, Tony Williams, Lynn Farmer, Chera Moore and Drew Martin

Others Present - Parks Director Keith Cox, Parks Assistant Director Matt Martin, IT Support Technician Philip Plouch, Bryant Softball Association President Kara White, John Honeywell and Hunter Hobby with Volkert and City Council Member Jon Martin.

**Approval of Minutes**

**1. September 9 Parks Committee Meeting**

Motion to approve by D. Martin, seconded by Moore. Motion carried.

**Presentations and Announcements**

**2. Bryant Comprehensive Street Improvement Plan**

John Honeywell and Hunter Hobby of Volker requested support from the Parks Committee in promoting and providing input on a public survey currently available to gather feedback on transportation issues within the City of Bryant. The survey aims to collect citizen input to help prioritize infrastructure projects and guide funding decisions.

Committee members discussed with Vokert the project timeline, existing street conditions in Bryant and how future park developments may impact traffic patterns. When asked about current street related needs within current parks, Cox noted that the most pressing concerns are inadequate lighting and the need for a functional emergency exit on the south side of Bishop Park.

**Associations / Club Reports**

**3. Bryant Softball Association Annual Report**

Kara White provided a brief history of the Bryant Softball Association and an overview of its current structure. During the spring season, BSA hosted 18 league teams and accommodated 15 tournament teams that utilized its facilities for practice. The fall season also saw 18 league

teams, along with 13 teams participating in the middle school league. Both seasons experienced a notable increase in overall participation this year.

Discussion followed regarding how the league is currently advertised in the school district and the possibility of future expansion of the program.

## **Director's Report**

### **4. Parks Department Monthly Summary**

Cox presented the monthly summary of Parks and Recreation activities and previewed upcoming events at Mills Park, including the *It's A Wonderful Bryant* lighting festival and pickleball tournament. He provided updates on aquatics maintenance, noting progress on the pool cover installation and the Seresco dehumidification unit.

Cox informed the Committee that the Department did not receive the ARDOT TAP grant for lighting improvements at Bishop Park. However, they are still awaiting a decision on the AEDC Arkansas Community Assistance Grant, which would support lighting projects at both Bishop Park and Alcoa Park. He also announced that FEMA reimbursements have been received for damages related to the April flood.

Discussion followed regarding the Fall tournament season and the pivot to Sunday only tournaments.

### **Public Comments**

*There were no Public Comments*

### **Old Business**

*There was no Old Business*

### **New Business**

*There was no New Business*

### **Committee Comments**

*There were no Committee Comments*

### **Adjournment**

Motion to adjourn by D. Martin, seconded by Benning. Motion carried.

# APPENDIX B



## October 2025 Planning Commission Minutes



## **Bryant Planning Commission Meeting Minutes**

Monday, October 13, 2025

Boswell Municipal Complex – City Hall Courtroom

6:00 PM

### **Agenda**

#### **CALL TO ORDER**

- Chairman Lance Penfield calls the meeting to order.
- Commissioners Present: Statton, Hooten, Penfield, Johnson, Thompson, Erwin, Speed
- Commissioners Absent: Edwards

#### **APPROVAL OF MINUTES**

##### **1. Planning Commission Meeting Minutes 9/8/2025**

*Motion to Approve Minutes made by Commissioner Statton, Seconded by Vice-Chairman Hooten. Voice Vote, 7 Yays, 0 Nays, 1 Absent*

#### **PRESENTATIONS AND ANNOUNCEMENTS**

*Chairman Penfield stated that the Bryant Comprehensive Street Improvement Plan presentation would be moved to the end of the agenda.*

#### **DIRECTOR'S REPORT**

*Colton Leonard, Interim Director of Planning & Development provided an update on two upcoming ordinance amendments related to the City of Bryant Zoning Code. In compliance with new state law, revisions will include the addition of language permitting vegetable gardens and an update to the accessory dwelling units (ADUs) section. These changes must be adopted and in effect by January 1, 2026. In addition, based on a recommendation from City Council, "Section 10.14: Utility-Scale Solar Arrays" will be introduced as a new addition to the zoning code. This update was presented for informational purposes only.*

Vice-Chairman Hooten read the DRC Report.

## **DRC REPORT**

- 2. Finley Business Park - 25300 I-30 - Commercial Plat**  
*Hope Consulting - Requesting Recommendation for Approval of Two Lot Commercial Plat - RECOMMENDED APPROVAL*
- 3. 25190 I-30 - 2 Lot Commercial Plat**  
*Hope Consulting - Requesting Recommendation for Approval of Two Lot Commercial Plat - RECOMMENDED APPROVAL, Contingent upon adding easement to Plat*
- 4. Reynolds Centre - Lot 2 - Replat into 2A and 2B**  
*Crafton Tull - Requesting Recommendation for Approval of Replat - RECOMMENDED APPROVAL*
- 5. Therapeds - 2208 N Reynolds Road - Sidewalk Waiver**  
*Hope Consulting - Requesting Recommendation to City Council for Waiver on Sidewalk - NO RECOMMENDATION*
- 6. Marketplace East Phase 2 - Preliminary Plat**  
*GarNat Engineering - Requesting Recommendation for Preliminary Plat Approval - RECOMMENDED APPROVAL, Contingent upon satisfying Engineering Comments*
- 7. Creekside Addition Phase 2B - Final Plat**  
*GarNat Engineering - Requesting Recommendation for Final Plat Approval - RECOMMENDED APPROVAL, Contingent upon remaining comments being satisfied.*
- 8. Pikewood Subdivision 3 - Lots 17 and 18 - Replat**  
*Gerber and Freddy Beza - Requesting Recommendation for Approval of Replat of two lots into one - RECOMMENDED APPROVAL, Contingent upon satisfying Engineering Comments.*
- 9. Midtown Bryant - Block 2 Lot 8 - Minor Exception**  
*HD Homes - Requesting Minor Exception from Midtown Code to Allow for Additional Alley Access - APPROVED*
- 10. Crosspointe Park - New Pavillion**  
*Ryan Ingold - Requesting Approval for New Pavillion - APPROVED, Contingent upon satisfying engineering comments.*
- 11. Central Arkansas Inflatables - 6221 Hwy 5 STE 5 - Sign Permit**  
*AR Sign Guys - Requesting Sign Permit Approval - STAFF APPROVED*
- 12. Omni Health & Wellness - 3345 Main St, STE 100 - Sign Permit**  
*L Graphics- Requesting Sign Permit Approval - STAFF APPROVED*

13. **Bamboo Wing - 2202 N Reynolds** - Sign Permit  
*Requesting Sign Permit Approval - STAFF APPROVED*
14. **Radiant Boutique - 307 Progress Way Ste 100** - Sign Permit  
*L Graphics - Requesting Sign Permit Approval - STAFF APPROVED*
15. **Practical Wellness Clinic - 6144 Hwy 5 STE 700** - Sign Permit  
*L Graphics - Requesting Sign Permit Approval - STAFF APPROVED*

## **OLD BUSINESS**

*None*

## **NEW BUSINESS**

16. **Finley Business Park - 25300 I-30** - Commercial Plat  
  
*Hope Consulting - Requesting Approval for Two Lot Commercial Plat*  
  
*After discussion on the item, Chairman Penfield called for a roll call vote to approve.  
7 Yays, 0 Nays, 1 Absent.*
17. **25190 I-30** - 2 Lot Commercial Plat  
  
*Hope Consulting - Requesting Approval for Two Lot Commercial Plat*  
  
*After discussion on the item, Chairman Penfield called for a roll call vote to approve.  
7 Yays, 0 Nays, 1 Absent.*
18. **Reynolds Centre - Lot 2** - Replat into 2A and 2B  
  
*Crafton Tull - Requesting Approval for Replat*  
  
*After discussion on the item, Chairman Penfield called for a roll call vote to approve.  
7 Yays, 0 Nays, 1 Absent.*
19. **Therapeds - 2208 N Reynolds Road** - Sidewalk Waiver  
  
*Hope Consulting - Requesting Recommendation to City Council for Waiver on  
Sidewalk*  
  
*After discussion on the item, Chairman Penfield called for a roll call vote to approve.  
4 Yays, 3 Nays, 1 Absent. The item will move forward to City Council with a  
recommendation from the Planning Commission.*
20. **Marketplace East Phase 2** - Preliminary Plat  
  
*GarNat Engineering - Requesting Preliminary Plat Approval*  
  
*After discussion on the item, Chairman Penfield called for a roll call vote to approve.*

*7 Yays, 0 Nays, 1 Absent.*

**21. Creekside Addition Phase 2B - Final Plat**

*GarNat Engineering - Requesting Final Plat Approval*

*After discussion on the item, Chairman Penfield called for a roll call vote to approve.  
7 Yays, 0 Nays, 1 Absent.*

**22. Pikewood Subdivision 3 - Lots 17 and 18 - Replat**

*Gerber and Freddy Beza - Requesting Approval for Replat of two lots into one*

*After discussion on the item, Chairman Penfield called for a roll call vote to approve.  
7 Yays, 0 Nays, 1 Absent.*

**23. Midland Farms Replat - 3808 Midland Road - Tarver Property**

*Zane Robbins - Requesting Approval for Replat of lots 88-90 of Midland Farms  
Subdivision*

*After discussion on the item, Chairman Penfield called for a roll call vote to approve.  
7 Yays, 0 Nays, 1 Absent.*

**PRESENTATIONS AND ANNOUNCEMENTS**

**24. Bryant Comprehensive Street Improvement Plan**

*GarNat Engineering and Volkert gave a presentation on the Street Improvement Plan  
and accompanying survey. The survey will be open from September 15 through  
November 16, 2025.*

**PUBLIC COMMENT**

*Motion to open Public Comment made by Vice-Chairman Hooten, Seconded by  
Commissioner Statton.*

*A public comment was made by Joan Handy regarding a fence previously agreed  
upon on Arey Drive.*

**ADJOURNMENT**

*Motion to Adjourn made by Commissioner Erwin, seconded by Vice-Chairman  
Hooten. Voice Vote, 7 Yays, 0 Nays, 1 Absent. The meeting was adjourned.*

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*Chairman, Lance Penfield*

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*Date*

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*Secretary, Rebecca Kidder*

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*Date*

# APPENDIX C



## October 2025 Special Planning Commission Minutes



## **Special Bryant Planning Commission Meeting Minutes**

Wednesday, October 22, 2025

Boswell Municipal Complex – City Hall Main Conference Room

5:30 PM

### **Agenda**

#### **CALL TO ORDER**

- Chairman Lance Penfield calls the meeting to order.
- Commissioners Present: Statton, Hooten, Penfield, Johnson, Thompson, Erwin, Speed
- Commissioners Absent: Edwards

*Vice-Chairman Hooten read the DRC Report.*

#### **DRC REPORT**

1. **Lombard Heights Phase 3 - Final Plat**  
*Hope Consulting - Requesting Recommendation for Final Plat Approval - RECOMMENDED APPROVAL, Contingent upon remaining items being completed.*

#### **OLD BUSINESS**

*None*

#### **NEW BUSINESS**

2. **Lombard Heights Phase 3 - Final Plat**

*Hope Consulting - Requesting Final Plat Approval*

*After discussion on the item, Chairman Penfield called for a roll call vote to approve. 7 Yays, 0 Nays, 1 Absent.*

#### **ADJOURNMENT**

*Motion to Adjourn made by Commissioner Statton, seconded by Commissioner Speed. Voice Vote, 7 Yays, 0 Nays, 1 Absent. The meeting was adjourned.*

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*Chairman, Lance Penfield*

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*Date*

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*Secretary, Rebecca Kidder*

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*Date*

# APPENDIX D



October 2025  
Water Sewer Advisory  
Committee Minutes





# APPENDIX E



## October 2025 Community Engagement Committee Minutes

## **Community Engagement Committee Notes 10/20/2025**

**Members Present:** Roderick Daniels, Randy Robinson, Rene Moseley, Carolyn Geffken

**Members Absent:** Daniel Daley, Yesenia Salazar, Anthony James

**Staff Present:** Jordan Reynolds, Ted Taylor

**Council Present:** Jack Moseley, Lisa Meyer

**Guests Present:** Representatives from Volkert & GarNat Engineering

**Call to Order:** 6:01 PM by Jordan Reynolds

### **Approval of Minutes**

- **September 2025 Minutes**
  - Motion by Rene, 2nd by Roderick

### **New Business:**

- **Town Hall**
  - The committee briefly discussed plans for the upcoming Town Hall on November 6
  - No additional comments or changes made to current plan
- **MLK Day Grant Opportunity**
  - Keith Cox, Parks Director, shared an opportunity for a grant related to hosting an MLK Day event in January
  - Committee discussed the possibility but agreed the timeline is too short to plan for this coming year
  - Members expressed interest in planning for a 2027 event if the grant remains available
  - The topic will be revisited at the December meeting
- **Street Survey Update**
  - Jennifer Williams with GarNat Engineering provided an overview of the streets survey and encouraged members to help spread awareness and participation among residents
  - Discussion followed regarding specific roads in the area that need improvements

**Adjournment:** 7:02, motion by Roderick; 2nd by Carolyn

**Next meeting:** Monday, November 3 at 6:00 PM